



## **STOP! - DAILY SIGN-IN REQUIRED**

### **COVID-19 Self-screening Assessment Form**

To help stop community transmission, Brilliant SA requires daily self-assessment for **ALL** contractors, staff and suppliers entering a client's home.

**Every worker** must lodge the form & receive a **CLEARANCE** prior to each visit.

Likewise, **clients** are required to complete a daily self-assessment.

The form can be accessed by scanning the QR code above OR at <https://bit.ly/BSA-C19-22>

**SCAN ME**

### **MAKING SPACE ON SITE:**

An industry guideline to manage COVID-19 on ***renovation and repair sites***

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|---|---|
| <p><b>(1) Ensure the Government's Social Distancing criteria are met at all times by:</b></p> <ul style="list-style-type: none"> <li>Limiting access to any building sites to <b>essential workers</b> involved in activity on the given day</li> <li>Applying the <b>1 person per 2 square metre</b> rule for building work being undertaken in enclosed or internal spaces</li> <li><b>Limiting any external visitors or third parties</b> (e.g. building inspections) to be by exception and appointment only and when no one else is on site apart from builder and/or site supervisor</li> </ul>   | <p><b>(5) Managing project scheduling to minimise overlaps and numbers of people on site by:</b></p> <ul style="list-style-type: none"> <li>Implementing a '<b>no more than 6 workers on site rule</b>'</li> <li>Scheduling sub-trades and work to <b>minimise people on site</b> and have <b>designated work zones</b> away from other workers performing different tasks</li> <li>Maintaining a <b>daily record</b> of all persons on site</li> <li>Supporting workers to <b>travel alone</b> in company or private vehicles to and from site</li> </ul>  |
| <p><b>(2) Ensure the Government's self-isolation rules are met at all times by:</b></p> <ul style="list-style-type: none"> <li><b>Contacting the homeowner</b> prior to each working day to confirm that no person in the home is required to <b>self-isolate</b></li> <li>Keeping any person <b>displaying cold, flu or similar symptoms</b> away from sites until the symptoms have passed or a negative test is provided to the site supervisor</li> <li>Keeping any person who has been in <b>close contact</b> and required to <b>self-isolate</b> away from the site</li> </ul>   | <p><b>(6) Ensure workers have access to PPE by:</b></p> <ul style="list-style-type: none"> <li>Providing all workers with access to <b>personal protective equipment</b> including clothing, gloves, masks and eye protection appropriate to the work they are performing on site</li> <li>Ensuring all contractors entering the site have their own <b>PPE</b></li> </ul>  |
| <p><b>(3) Managing the customer (when homeowner remains living at building site) by:</b></p> <ul style="list-style-type: none"> <li>Providing the homeowner with an <b>outline of all COVID-19 site safety measures</b> that will be implemented on site and providing updates on any changes</li> <li>Developing an <b>action plan</b> in consultation with the homeowner regarding site management</li> <li>Having <b>ongoing and open discussions</b> on a daily (or more frequent) basis with homeowners on key issues such as scheduling, staging of work and site safety</li> <li>Communicating with homeowners, using <b>phone or electronic means</b>, for discussions effecting building contract or condition or work scheduling</li> </ul> | <p><b>(7) Ensure adequate hygiene and safety facilities are provided on site for all workers by:</b></p> <ul style="list-style-type: none"> <li>Providing adequate <b>cleaning products and facilities</b> for all people on site</li> <li>Implementing <b>regular handwashing schedules</b> for workers</li> <li>Regularly (daily) <b>cleaning and disinfecting</b> of any common work zone areas with occupants ie; door handles, taps etc</li> <li>Increasing <b>ventilation</b> where internal work is being undertaken</li> <li><b>Minimise dust, waste build up and removal of waste</b> to maintain a safe and comfortable environment for homeowners while work is carried out</li> </ul> |
| <p><b>(4) Isolating all building work areas from non-building work areas by:</b></p> <ul style="list-style-type: none"> <li>Providing all necessary <b>clear work zones</b> and workstations for dedicated tasks</li> <li>Providing dedicated (and sign posted) '<b>workers only</b>' <b>building access and egress points</b> where practical</li> <li>Providing <b>physical separation and barriers</b> between building work and non-building work areas</li> <li>Facilitating as much <b>off-site construction work</b> as practical</li> <li>Carrying out as many tasks as possible <b>external to the building</b> (with appropriate noise control and safety measures)</li> </ul>  | <p><b>(8) Facilitate contactless deliveries, payments and travelling out of peak times by:</b></p> <ul style="list-style-type: none"> <li>Going <b>contactless</b> as far as practicable with orders and site deliveries</li> <li>Maintaining work site <b>operation times</b> to allow workers to travel to and from sites in <b>off peak times</b></li> <li>Maintaining work site operation times that coincide with when homeowners are off-site (where possible)</li> </ul>   |
|   | <p><b>(9) Facilitate site inductions and updates on latest Government requirements by:</b></p> <ul style="list-style-type: none"> <li>Undertaking <b>on-site inductions</b> prior to permitting anyone on to site</li> <li>Conducting regular 'tool box' discussions to enable workers to stay informed on <b>Government COVID-19 updates</b></li> <li>Developing and providing advice on an <b>action plan</b> for how the site will be managed should a person enter the site with the virus or advise the site supervisor that they have been in close contact</li> </ul>  |